9 STEP PROCESS

FREE ADMISSION TO THE PROGRAM!

STEP NO. 1: FILLING OUT THE PFS QUESTIONNAIRE

Follow this link (link) to fill out the questionnaire or contact our office (via phone, email, Skype, Facebook, IMP).

STEP NO. 2: MAKING A PROMO VIDEO

The video is one of the most important prerequisites for admission to the program and quality promotion of the Client’s strengths to coaches in the USA. The material must be made professionally and must include all elements characteristic for the particular sport and position that the Client plays.

At the beginning of the video it is desirable to introduce yourself, go over basic data, your achievements as well as newspaper clips about you if any. After the introduction, it is necessary to give an overview of your best performances from recorded matches, so-called “Highlights”, and also to present one (or more if possible) entire match or a half-time you performed the best at. We suggest you start your video with the highlights. The first impression is extremely important!

If you believe that there are elements of the game (your qualities) that cannot be seen in the recordings of the matches, you can shoot an individual practice session during which you can present anything you find important for that particular sport or the position you play.

The evaluation of your features and the decision about your admission to the program are made exclusively based on the quality of your video material!

STEP NO. 3: SIGNING A CONTRACT AND ENCLOSING ALL THE NECESSARY DOCUMENTATION

After being admitted to the program, you are to sign a contract and enclose the following documents:

- High-School Certificates translated into English (The certificates can be translated by any certified court interpreter. If you don’t know any, we’ll be happy to recommend them. The translations must be made in three copies.)
- Birth certificate translated into English
- Medical records (vaccine chart)
- A copy of the first page of your passport

STEP NO. 4: REGISTERING WITH THE NCAA/NAIA ELIGIBILITY CENTER

IMPORTANT! It is necessary to register with the NCAA/NAIA Eligibility Center in time to be admitted to their procedure so they can assign you the status of an amateur student-athlete by the start of official recruiting process.

NCAA and NAIA are two separate associations with different rules and separate application processes. Therefore, it is necessary to register with each organization and send each of them the necessary documentation so both could assign you the status of an amateur student-athlete.
Registering with the NCAA Eligibility Center

The NCAA Eligibility Center is a sports association in the USA which permits athletes to compete in the NCAA. In order to be approved by the NCAA you have to apply in time and submit all necessary documents to them. You can register on the website: www.eligibilitycenter.org. Once you’ve opened the website, you must register. You can do that by clicking on the appropriate field in the top left corner of the page (“Click below to get started”) where you must enter your e-mail to be sent a confirmation e-mail with a verification code that you will need to create your profile. After that, you have to set up your account by carefully answering a number of questions. To complete the questionnaire (so called application), you have to use your credit card to pay $95 to the NCAA.

Having finished everything mentioned above, you are to send the following documentation to the NCAA:

- High school certificates and diploma (as soon as you finish the high school) translated into English and certified by an authorized court interpreter
- Certified copies of the certificates and the diploma in Serbian
- SAT scores that can be sent only by the College Board (an institution that organizes SAT testing and reviews the tests) www.collegeboard.org

IMPORTANT! When submitting these documents, it is necessary to write your full name and the ID (the number you get when registering with the NCAA Eligibility Center) on a separate piece of paper and enclose it with the rest of the documentation to the given address.

You are obligated to check your profile on a regular basis because the NCAA Eligibility Center constantly supplements your documentation and you can see in your profile all the documentation they have received, what else is missing and if you have been approved or you are still on hold. We highlight this information because it often happens that the NCAA Eligibility Center loses some of the documents you have sent and by checking your profile regularly you will be able to notice if that has happened and inform them by calling the number: +1 317 223 0700

You are to send aforementioned documentation to the following addresses:

1. If you are using courier services rendered by FedEx, DHL, Overnight, etc.:
   NCAA Eligibility Center
   1802 Alonzo Watford Sr. Drive
   Indianapolis, IN 46202

2. If you are using a regular post office:
   NCAA Eligibility Center
   P.O. Box 7136
   Indianapolis, IN 46207
Registering with the NAIA Eligibility Center

The NAIA Eligibility Center is a sports association in the USA which permits athletes to compete in the NAIA. Every student that is about to play in the NAIA for the first time must be registered. You can register on the website www.playnaia.org. There you can create a profile and provide some basic information on your academic and athletic history. Just like when registering with the NCAA, it is necessary to submit your high school certificates and SAT scores. In order to complete the registration process, you must use your credit card to pay the registration fee.

Having finished everything mentioned above, you are to send the following documentation to the NAIA:

- High school certificates and diploma (as soon as you finish the high school) translated into English and certified by an authorized court interpreter
- Certified copies of the certificates and the diploma in Serbian
- SAT scores that can be sent only by the College Board (an institution that organizes SAT testing and reviews the tests www.collegeboard.org.

**IMPORTANT!** When submitting these documents, it is necessary to write your full name and the ID (the number you get when registering with the NAIA Eligibility Center) on a separate piece of paper and enclose it with the rest of the documentation to the given address. The NAIA must receive your high school certificates in an official way, that is, they must be sent by your high school in an envelope bearing the school's stamp.

1. If you are using a regular post office:
   - NAIA Eligibility Center — Transcripts
   - P.O. Box 15340
   - Kansas City, MO 64106 U.S.A.

2. If you are using the courier services rendered by FedEx, DHL, Overnight, etc.
   - NAIA Eligibility Center — Transcripts
   - 1200 Grand Blvd.
   - Kansas City, MO 64106 U.S.A.

**STEP NO. 5:** TAKING THE SAT AND TOEFL TESTS

*NOTE: You must take the exams between steps no. 1 and 6*
All Clients that want to enroll to University must pass both tests and in that way become eligible for possible departure. The Clients who want to go to a NAIA university must meet two of the following three prerequisites:

1. Grade point average above 2.0 on the American scale (0 - 4);
2. Minimum 850 points in Mathematics and Critical Reading on the SAT test;
3. 50% Upper Class Rank (a high school certificate confirming that the student was among top 50% of students in the generation).

Contact our office to get an example of this certificate and all additional information you may need.

In most cases, coaches do not dare to offer a scholarship until the abovementioned criteria are met, that is, until they are sure that the player is “eligible” e.g. approved by the NCAA/NAIA.

All Clients that want to go to a junior college have to pass only TOEFL test. There is a certain number of junior colleges that does not require their students to pass TOEFL, but their number is extremely small, which is why we suggest all our clients take TOEFL test to improve chances of getting an offer.

When applying for the SAT test, in the part where you are supposed to fill in an additional address to which your results are to be sent, write 9999 which is the code for the NCAA Eligibility Center - in order to be approved for competition by the NCAA, the SAT results must be sent directly by the only certified institution www.collegeboard.org.

– You can find more information about these tests on websites www.collegeboard.org and www.toefl.org as well as in our SAT and TOEFL Preparation School. You can apply for the test only on the websites mentioned above. Preparations for the test usually last from 3 to 6 months (depending on the previous knowledge of English). You can get all the necessary books in our office.

**STEP NO. 6:** PREPARING AND PRESENTING A PROPOSAL TO THE CLIENT

**STEP NO. 7:** ACCEPTING ONE OF THE OFFERS

Pro Futuro Sports Team will help you choose a school that best fits your sports and educational skills and characteristics, but the final decision is yours.

**STEP NO. 8:** PREPARING THE DOCUMENTS AND HAVING INTERVIEW AT THE EMBASSY

**STEP NO. 9:** DEPARTING FOR THE USA

Depending on whether you enroll for spring or fall semester, departure is either in late December/early January or in August.
with compliments

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Athletic and Academic Scholarships in the USA

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